

Items in RED are sent from International. These forms must be RETURNED to International with the appropriate payment.

Items in BLUE are sent from Region 19. These forms must be RETURNED to Region 19 with the appropriate payment.

	Due Date	To Whom	Form Name	Send to	Payment Required	Method of Submission
<input type="checkbox"/>	ASAP	Region 19	Individual Chapter Function Space (breakfasts, etc.)	Contact hotel directly	No	Adrienne Fonti, Lancaster Marriott, 717-207-4077 -- please note: meeting space is limited so this should be completed ASAP
<input type="checkbox"/>	12-26-2025	International	Competition Packet eMailing/Entry Opens			Online - SAI Member Login required
<input type="checkbox"/>	02-09-2026	Region 19	Chapter Housing Coordinators	Sally Kelly	Yes	Online
<input type="checkbox"/>	02-09-2026	International	Quartet Contest Entry Deadline	International	Yes	Online - SAI Member Login required
<input type="checkbox"/>	02-16-2026	International	Final Draw for Order of Appearance			N/A
<input type="checkbox"/>	02-24-2026	International	Late Contest Entry for Quartets	International	Yes	
<input type="checkbox"/>	02-28-2026	Region 19	Housing	Sally Kelly	No	
<input type="checkbox"/>	03-10-2026	Region 19	2026 Regional Contest Songs Update Form (submit ONLY if changes have been made since registration)	Stephanie Everett	No	Online
<input type="checkbox"/>	03-11-2026	Region 19	Chorus/Quartet Video Orders	Cheri Bowers	Yes	Online , payment mailed or Zelle
<input type="checkbox"/>	03-11-2026	Region 19	Convention Program Shout Out	Sarah Nainan-Newhard	Yes	See website under Convention Program
<input type="checkbox"/>	03-11-2026	Region 19	Convention Registration	Sarah Nainan-Newhard	Yes	Online , payment mailed or Zelle
<input type="checkbox"/>	03-11-2026	Region 19	In Memoriam Submissions	Sarah Nainan-Newhard	Yes	Online
<input type="checkbox"/>	03-11-2026	Region 19	Photography Orders	Cheri Bowers	Yes	Online , payment mailed or Zelle
<input type="checkbox"/>	03-11-2026	Region 19	Regional Quartet Award Eligibility	Stephanie Everett	No	Online
<input type="checkbox"/>	03-11-2026	Region 19	Video Billboard Ads	Sarah Nainan-Newhard	Yes	Online, payment mailed or Zelle
<input type="checkbox"/>	03-11-2026	Region 19	Webcast Survey	Diane Bartel	No	Online
<input type="checkbox"/>	03-22-2026	Region 19	OPEN DIVISION only – Cue Sheet: Chorus OPEN DIVISION only - Cue Sheet: Quartet	Stephanie Everett	No	Online then email to Stephanie Everett
<input type="checkbox"/>	03-22-2026	Region 19	Pattern Special Assistance Request	Stephanie Everett	No	Online
<input type="checkbox"/>	04-03-2026	Region 19	Video Evaluation Submissions	Stephanie Everett	Yes	Email Stephanie Everett well in advance! Will need to submit <i>Song Information Sheet</i> , <i>Open Division Cue Sheet</i> (if applicable), and <i>List of Competing Members</i> (for Choruses only)
<input type="checkbox"/>	04-09-2026	Region 19	Song Information Sheet* (Choruses & Quartets) -- Needed ONLY if there are changes that have not yet been submitted	Bring to Joint Briefing	No	Hand in at Joint Briefing - 2 copies

****This form is received from International. This form MUST be completed, signed by the appropriate officials (if necessary) and TWO copies must be brought to the Joint Briefing in order to compete. The form supplied by International MUST be used.***